

InfraTrain Pre-Assessment Moderation Report

Organisation: Phillip Hawken

PART A: Resource identification

Provider to complete:

Learning resource:			
Assessment resource:	Yes		
Provider assessment	No	InfraTrain Assessment Material and Assessment Guide	No
Individual unit standard assessment?	Yes	Integrated unit standard assessment?	No
Other			

PART B: List of unit standard(s) to be assessed

Provider to complete:

US number	23637	Title	Operate a telehandler	Level	3
				Credit	15
				Version	2
US number		Title		Level	
				Credit	
				Version	
US number		Title		Level	
				Credit	
				Version	
US number		Title		Level	
				Credit	
				Version	

Please use extra paper to list any additional unit standards.

PART C: Moderators are asked to look at the supplied material and activities and consider the following:

Moderator to complete:

For the overall assessment	Yes/No
Has this training pack and/or assessment tool been internally moderated? (Refer to any copies of any minutes/documentation signed off).	No
Does the level of difficulty match the level of the unit standard? (Refer to NZQA level descriptors).	Yes
Are the unit standard title, level, credits and version clearly listed?	Yes
Is the latest version of the unit standard being used? (Note that assessments for the previous version can be used for up to two years from the start date of the new version).	Yes
Are conditions of assessment listed and clearly understood? (e.g. timing, open or closed book etc) (e.g. closed book for underpinning knowledge questions for practical units/theory (DKO) unit standard questions)?	Yes
Does the resource have clear assessment instructions for the trainee?	Yes
Is there provision where the assessor can provide feedback on the trainee's overall performance?	Yes
Has a trainee signature been included to confirm that all work is their own and that the assessment process has been clearly explained prior to starting the assessment?	Yes
Does the assessment include all outcomes, evidence requirements, range statements, explanatory notes and any entry/prerequisite requirements?	Yes
Note any deficiencies below:	

Outcome etc.	Comments (Commendations/Areas for Improvement)

Do judgement statements clearly describe the acceptable performance level and do model answers give examples of appropriate responses consistent with the unit standard requirements?	Yes
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QUA101

Comments (Commendations/Areas for Improvement)

The judgement statements are much improved, however, there is still information relating to specific tasks documented in the judgement column. It may be that this information is there for extra guidance and if this is the case then this information should remain where it is. Suggest thoroughly checking all the information in both the Evidence Requirements and Judgement columns to tighten the information further.

In the model answers for the theory questions it would make it clearer for the assessor if there was an overarching judgement statement which could read something along the lines of "candidate responses must be the same/similar to the answers provided except for Questions 8, 15, 17, 19, 20, 21, 22, 23, 24 and 25 where the answers should be the same as those stated.

Do all practical assessments give the trainee the opportunity to demonstrate repeatable performance? Yes

Comments (Commendations/Areas for Improvement)

Is the content up to date and technically correct? (Current) Yes

Comments (Commendations/Areas for Improvement)

Does the design allow for enough room for meaningful written feedback to candidate? Yes

Comments (Commendations/Areas for Improvement)

How many different methods of assessment have been used? (Sufficiency and Validity) 2

Are there opportunities for the candidate to collect naturally occurring evidence? Yes

Comments (Commendations/Areas for Improvement)

PART D: Moderation result and summary comments

Please make any comments which support and explain your moderation decision:

Best Practice:

Overall this is a good assessment that has a logical flow.

Improvements/Solutions:

Improvements/solutions are documented on page 3. These solutions have been suggested to provide more clarity to the assessor, please note that these are suggested improvements and are not requirements.

The outcomes and evidence requirements of the unit standard have now been met.

Please select one of the following:

- Assessment material is acceptable for use in its current form
- Assessment material is acceptable for use with modifications (see comments)
- Assessment material is not acceptable for use and requires resubmission (see comments)

Date moderation completed:	29 November 2013		
Moderator:	K. Watson	Signature:	